

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
MAY 11, 2022**

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

The Regular meeting of May 11, 2022, of the Wildomar City Council, was conducted in-person at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California, and was called to order by Mayor Benoit at 6:00 p.m.

ROLL CALL

City Council Roll Call showed the following:

Members in attendance: Council Member DePhillippo Moore, Nigg, Mayor Pro Tem Morabito, Mayor Benoit

Members absent: None.

Staff in attendance: Assistant City Manager York, City Attorney Jex, City Clerk Morales, Planning Director Bassi, Administrative Analyst I Aguilar, Administrative Services Director Howell, Project Consultant Riley, Economic Development Director Davidson, Senior Engineer Farag, Development Manager Stadnik, Community Services Director Torres and Senior Project Manager Repke.

FLAG SALUTE

The flag salute was led by Councilmember Moore.

PRESENTATIONS

There were no presentations.

DEPARTMENT REPORTS

There were no department reports.

PUBLIC COMMENTS

The following individuals provided public comment

1. Albia Miller
2. Melanie Shatzer
3. Dana Vincent

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

There were no changes to the agenda as presented.

1.0 CONSENT CALENDAR

Kenny Mayes, a resident, provided public comment on Agenda Item #1.7 and #1.9.

A **MOTION** was made by Councilmember Nigg seconded by Councilmember Moore to approve all items on the Consent Calendar.

MOTION carried, 5-0, by the following vote:

YEA: Dephillipo, Moore, Nigg, Mayor Pro Tem Morabito, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

1.1 Reading of Ordinances

RECOMMENDATION:

Approved the reading by title only of all ordinances on the agenda.

1.2 Minutes- March 9, 2022, Regular Meeting

RECOMMENDATION:

Approved the minutes as presented.

1.3 Minutes- March 16, 2022, Regular Meeting

RECOMMENDATION:

Approved the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION:

Approved the following:

1. Warrant Register dated 04-07-2022 in the amount of \$166,761.14.
2. Warrant Registers dated 04-14-2022 in the amount of \$81,165.45.
3. Warrant Register dated 04-21-2022 in the amount of \$237,791.25.
4. Warrant Register dated 04-28-2022 in the amount of \$974,150.23.
5. Wire Transfer Register dated 04-30-2022 in the amount of \$149,499.21.
6. Payroll Register dated 05-01-2022 in the amount of \$275,069.94

1.5 Treasurer's Report

RECOMMENDATION:

Approved the Treasurer's Report for March 2022.

1.6 Ordinance No. 215 – 2nd Reading (ZOA No. 2022-01)

RECOMMENDATION:

Adopted an Ordinance entitled:

ORDINANCE NO. 215

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 2022-01 TO MODIFY CHAPTERS 17.88; 17.92; 17.96; 17.108; AND 17.248 OF THE WILDOMAR MUNICIPAL CODE REQUIRING A CONDITIONAL USE PERMIT FOR GASOLINE AND DIESEL SERVICE STATIONS WITH THE CONCURRENT SALE OF BEER AND WINE FOR OFF-PREMISES CONSUMPTION

1.7 Approval for the display of the POW flag at the Cemetery District

RECOMMENDATION:

Approved the display of the POW commemorative flag at the Wildomar Cemetery.

1.8 Legislative Platform

RECOMMENDATION:

Received and filed the Legislative Platform.

1.9 FY 2022-23 List of Projects for the SB1: Road Repair and Accountability Act of 2017

RECOMMENDATION:

Adopted a Resolution entitled:

RESOLUTION NO. 2022 –15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR THE FISCAL YEAR 2022-23 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

1.10 Development Impact Fee Implementation Schedule

RECOMMENDATION:

Adopted a Resolution entitled:

RESOLUTION NO. 2022 - 16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN IMPLEMENTATION SCHEDULE FOR THE DEVELOPMENT IMPACT FEES APPLICABLE TO ALL DEVELOPMENT IN THE CITY OF WILDOMAR

1.11 Award of Construction Contract – Palomar Street/Clinton Keith Road Sidewalk, Trail, and Bike Lane Connectivity Project (CIP 059)

RECOMMENDATION:

1. Authorized the City Manager to execute a construction contract with LC Paving & Sealing Inc. in the amount of \$1,492,427.32 for the construction of the Palomar Street/Clinton Keith Road Sidewalk, Trail, and Bike Lane Connectivity Project (CIP 059).

2. Appropriated \$127,300 in additional Measure A funds for the project.

3. Authorized the City Manager to execute a Cooperative Agreement with the Elsinore Valley Municipal Water District (EVMWD).

4. Authorized the City Engineer to approve change orders not to exceed 10% of the contract amount (contingency).

1.12 Retain Interwest Consulting Group to Perform Right-of-Way Services for the Palomar Street Improvement Project (Phase 2), CIP 028-2

RECOMMENDATION:

Authorized the City Manager to accept the proposal from Interwest Consulting Group to perform right of way services for the Palomar Street Improvement

Project (Phase 2), CIP 028-2.

1.13 First Amendment to Agreement with HDL Software LLC for Business Registration Discovery Services

RECOMMENDATION:

Approved and authorized the City Manager to execute an amendment with HDL Software LLC (HDL) for Business Registration Discovery services for the initial service period of July 1, 2022, to June 30, 2023.

1.14 Agreement with MuniServices LLC for Sales and Use Tax Analysis, Reporting & Audit Services, and Franchise Fee and Transient Occupancy Tax (TOT) Audit Services

RECOMMENDATION:

Approved and authorized the City Manager to execute an agreement with MuniServices LLC for Sales and Use Tax Analysis, Reporting & Audit Services, and Franchise Fee and Transient Occupancy Tax (TOT) Audit Services for the City of Wildomar.

1.15 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

RECOMMENDATION:

Provided a Notice of Intent to hold a Public Hearing on June 8th, 2022, for placing liens on parcels with unpaid charges on trash collection services.

1.16 Vacation of Right of Way on Quail Creek Lane Cul-de-sac and Dedication of Lot 78 of Tract 32024 to the City's Right of Way

RECOMMENDATION:
Adopted a Resolution entitled:

RESOLUTION NO. 2022-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, VACATING PORTIONS OF QUAIL CREEK LANE CUL-DE-SAC TO BE CONVERTED INTO A STRAIGHT THRU STREET TO TIE IN TRACT 32024 AND TRACT 37476

1.17 Consideration of Adoption of a Sports Field Allocation Policy

RECOMMENDATION:

Adopted the attached Sports Field Allocation Policy.

1.18 Measure Z Oversight Advisory Committee Appointment

RECOMMENDATION:

Appointed Kathleen Kovich to the Measure Z Citizen's Oversight Advisory Committee for a two-year term expiring February 2024.

2.0 PUBLIC HEARINGS

2.1 Ordinance No. 216- 2nd Reading (Repealing and Replacing Chapter 15.40 of the Wildomar Municipal Code – Adopting International Property Maintenance Code by reference)

RECOMMENDATION:

Mayor Benoit read the title.

Mayor Benoit opened the public hearing.

Code Enforcement Supervisor Berroteran presented the staff report.

Miss Miller, a resident, provided public comment in opposition.

Mayor Benoit closed the public hearing.

A **MOTION** was made by Councilmember Moore seconded by Councilmember Nigg to adopt an Ordinance entitled:

ORDINANCE NO. 216

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING THE WILDOMAR MUNICIPAL CODE BY REPEALING CHAPTER 15.40 "UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS" AND ADDING CHAPTER 15.40 "INTERNATIONAL PROPERTY MAINTENANCE CODE"

MOTION carried, 5-0, by the following vote:

YEA: Dephillipo, Moore, Nigg, Mayor Pro Tem Morabito, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

3.0 GENERAL BUSINESS

3.1 General Plan Technical Advisory Group Appointments **RECOMMENDATION:**

Mayor Benoit read the title.

Planning Director Bassi presented the staff report.

A **MOTION** was made by Mayor Benoit seconded by Councilmember Nigg to appoint 8 people to the General Plan Technical Advisory Group.

1. Bob Cashman
2. Connie Nader
3. Shawn Peukert
4. Mari Bacon
5. Armando Acosta
6. Eric Bunge
7. Bridget LaPointe
8. Jesse Kauppinen

MOTION carried, 5-0, by the following vote:

YEA: Dephillipo, Moore, Nigg, Mayor Pro Tem Morabito, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

3.2 Budget Workshop for FY 2022-23 Amended Budget

RECOMMENDATION:

Mayor Benoit read the title.

City manager York and Administrative Services Director Howell presented the staff report.

Received comments from the public regarding the development of the City's Fiscal Year 2022-23 Amended Budget.

3.3 Sunset Road Extension Providing Connection between Bundy Canyon Road and Clinton Keith Road: City of Lake Elsinore Covered Road Agreement Notice to Nullify and Void Agreement

RECOMMENDATION:

Mayor Benoit read the title.

City Manager York presented the staff report.

Kenny Mayes, a resident, provided public comment.

A **MOTION** was made by Mayor Benoit seconded by Councilmember Nigg to approve the following:

1. Authorize the City Manager to send notice to the City of Lake Elsinore that

the executed Covered Road Agreement is null and void.

2. Direct staff to continue coordination with the City of Lake Elsinore on north south circulation improvements between the agencies.

MOTION carried, 5-0, by the following vote:

YEA: Dephillipo, Moore, Nigg, Mayor Pro Tem Morabito, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

CITY MANAGER REPORT

City Manager York presented a report

City Clerk Morales presented a report

Community Service Director Torres presented a report

Development Manager Stadnik presented a report

FUTURE AGENDA ITEMS

Added: Clinton Keith Road on/off ramp maintenance - Moore

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Benoit declared the meeting adjourned at 7:57 p.m.

Submitted by:

Approved by:



Janet Morales, CMC
City Clerk



Ben J. Benoit
Mayor